



Florence County School District 3

Board Meeting Minutes for Thursday, November 20, 2025 @ 6:00p.m.

Location: Board Room

125 S. Blanding St. , Lake City, SC 29560

Live Stream –YouTube@fsd3

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**Call to Order:** Board Chair Jac'Kel Brown called the board meeting of the Florence County School District Three Board of Trustees to order.

**Declaration of Freedom of Information Act (FOIA):** In accordance with the S. C. Code of Laws, 1976, Section 30-4-809d, as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Lake City Shopper, WBTW, WPDE, & WMBF. This agenda is also posted on the Florence County School District Three website.

**Roll Call by Board Secretary:** Ms. Rebecca Yates reported that all board members were in attendance.

**Moment of Silence:** Ms. Kasey Feagin requested prayers for all FSD3 students and staff. We observed a moment of silence.

**Pledge of Allegiance:** Board Chair Jac'Kel Brown led the meeting with the Pledge of Allegiance.

**Approval of the Agenda:** Ms. Rebecca Yates made the motion to approve the agenda as presented. Ms. Mattie Thomas provided the 2<sup>nd</sup> for this motion. All board members present voted in favor of this motion. The motion to approve the agenda as presented passed 9-0.

**Approval of the Consent Agenda:** Ms. Ruth Frieson made the motion to approve the consent agenda as presented. Ms. Mattie Thomas provided the 2<sup>nd</sup> for this motion. All board members present voted in favor of this motion. The motion to approve the consent agenda as presented passed 9-0.

**Public Participation:** None

**Board Chair Report:** Board Chair Mr. Brown opened the floor for board members to report their activities and school visit for Florence School District Three: Mr. Steve Locklair: None, Mr. Gregory McKnight: attended JCL for Veteran Day Program and Trunk or Treat, Mr. Jason Kirby: attended SES Trunk or Treat and Big Hero Day & LCHS Reading Under the Lights, Ms. Rebecca Yates: None, Ms. Rutha Frieson: attended the play Oklahoma, Ms. Mattie Thomas: None, however, had comments regarding a phone call she received. Ms. Paula Morris: attended the Hero Breakfast at MSE, and had a walk through at JCL & LCHS Alternative Schools. Ms. Julia Mims: spoke of the issues with conference call & viewing meeting on YouTube during the last board meeting while she was in Turkey. Mr. Jac'Kel Brown: Board Chair Brown reported on the Superintendent Search Committee. The committee members are Ashley Jones Floyd, Shayla Wilson, Tina Duarte, Jessica Morningstar, and Christy Flowers. .

**Request to attend meeting:** Board members are to let Ms. Yates know and she will convey to Ms. Acuña.

**Interim-Superintendent's Report:** –Ms. Kasey Feagin, Interim-Superintendent Introduced Ms. Hope Gibson for the finance update report, and continued to call all other directors & administrators with their November updated reports.

**Finance Update – Hope Gibson, Finance Director** - November 2025 Finance Updates. Ms. Hope reviewed our mission statement and 2025-2026 district goals and presented the October 2025 financial updates. She went through the PowerPoint of the General fund reports. She reviewed the board approved balance of the general fund budget \$35,646,811 for 2025-2026. Ms. Hope also reviewed the General Fund Budget by Object Code as of October 31, 2025. Questions and comments were asked by the board and Ms. Hope answered. She then introduced Ms. Adrienne Berg from Mauldin & Jenkins CPAs & Advisors. Ms. Berg went over the audit with a draft report with end date of June 30, 2025. The draft results for 2024-2025 fiscal audit were presented to the board for a vote of acceptance. Ms. Julia Mims made the motion to accept the 2024-2025 audit draft report as presented. Ms. Rutha Frieson provided the second for this motion. All board members present voted in favor of this motion. The motion to accept the 2024-2025 audit draft report as presented motion carried 9-0.

**Human Resources Updates:** – **Angelia Scott, Director of Human Resources**

Ms. Scott began her presentation with power point slides with the recognitions of National School Psychologist Week, Veterans Day, Educational Support Staff Appreciation Day, and Substitute Appreciation Day. She also presented the Administrative Rule (forms) for the Sick Leave Bank Program, for employees to donate the sick leave as well as request the sick leave. Ms. Scott presented the board with policy revisions for Policy GDD – Support Staff Vacations and Holidays. After reading the revisions to the board, the board voted on approval of the revisions. Ms. Rutha Frieson made the motion to accept and approve the revisions of Policy GDD – Support Staff Vacations and Holidays as presented. Ms. Rebecca Yates provided the second for this motion. All board members voted in favor of this motion. The motion to approve the revisions of Policy GDD as presented passes 9-0. Ms. Scott also present the Policy GCD-R, as an administrative rule, Vacation Leave for 240 Day Professional Staff. Also presenting BDD-R Support Staff Vacations and Holidays.

**Instructional Updates– Mary Howard Ed. S., Chief Academic Officer**

Ms. Mary Howard presented her slides that included the board goals, accountability ratings, report card ratings for all school sites, and the next steps needed. Ms. Howard presented the board a revision for District Wellness Policy- ADF. Upon reading the revision the board voted as to accepting the revision. Ms. Rebecca Yates made the motion to approve the revisions of Policy ADF-District Wellness Policy. Ms. Mattie Thomas provided the second for this motion. All board members voted in favor of this motion. The motion to approve the revisions of Policy ADF as presented passes 9-0. Ms. Howard also had in her presentation with sharing the winter benchmark testing dates, gave an update on the success of Reading Under the Lights, the Santee Electric Cooperative Inc. grants given to Mrs. Stacey Gambrell, Mrs. Deborah Wynter, Mrs. Melissa Barr, Mrs. Ashley Bonilla and Dr. Raymond Anacaya and the save the dates for , Arbor Day and End of course exams- LCHS & JPT. Ms. Howard finished her report with a few “Save the Dates”, including Nov. 24-28<sup>th</sup>: Thanksgiving Break, Dec. 6<sup>th</sup>: Arbor Day Celebration @ 9:00am-at J Paul Truluck Magnet, and Dec. 3-17<sup>th</sup>: End of course Exams-LCHS&JPT.

**Other Legislative and District Updates – Kasey Feagin, Interim-Superintendent**

Ms. Kasey Feagin began with introducing Mr. Ned Blake who gave the alternative programs updates for Innovate, Virtual and Panther Academy. He shared a slide presentation all the aspects of the programs. Board members, Ms. Julia Mims and Ms. Paula Morris had questions regarding the mobile units being used in which Mr. Ned and Ms. Kasey responded with the answers. Ms. Feagin then proceeded with her presentation of a few more items. She gave the 2025 enrollment update. A request to move the May 21, 2026 board meeting to May 28, 2026 due to graduation day for JPTMS. A vote was taken for moving the board meeting date. Ms. Rutha Frieson made the motion to approve the change of date for the May board meeting from May 21,

2026 to May 28, 2026. Mr. Jason Kirby provided the second for this motion. All board members voted in favor of this motion. The motion passes 9-0.

Ms. Feagin continued her report with a review of the State Aid to Classrooms-Funding Model, Legislative Preview, Improve Funding Alignment and Consistency, Other Legislation to Consider, and Employee Bonuses. Board members asked questions regarding the employee bonuses and funding of the bonuses. Ms. Feagin and Ms. Gibson answered questions. Ms. Julia Mims made the motion to approve the Employee bonuses. Ms. Rutha Frieson provided the second for this motion. All board members voted in favor of this motion. The motion to approve the employee bonuses as presented passes 9-0.

\*\*\*The board took a moment to vote on an extension of the board meeting passed 7:45pm. Ms. Rutha Frieson made the motion to approve the extension of this board meeting passed 7:45pm. Ms. Paula Morris provided the second for this motion. The majority of the board members voted in favor of this motion. The motion passes 8-1\*  
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**Mr. Brian Huckabee, Director of Facilities and Technology** – Mr. Brian gave a FSD3 Facilities Update. The updates included an update on each school site and/or other district locations that needed upgrades and completed upgrades throughout our district. The updates included Lake City Early Childhood, Fire Alarm Upgrades, Funds Awarded, Playground equipment and FSD3 Facilities Modernization Project Phase 2. He also gave an update on the Bids received for projects to come and a spreadsheet of how they are tracking all the expenses for the upgrading projects. Questions were asked by board members and answers given by Mr. Huckabee and Ms. Feagin.

**Exit into Executive Session** – Ms. Rutha Frieson made the motion to exit regular session to go into executive session to discuss personnel matters concerns, possible hiring, termination, resignation, placed on leave or potential legal matters. Ms. Rebecca Yates provided the second for this motion. All board members present voted in favor of this motion. The motion to enter executive session carries 9-0.

**Reconvene to Open Session** – Ms. Rebecca Yates made the motion to exit executive session and reconvene to open session. Ms. Mattie Thomas provided the second for this motion. All board members present voted in favor of this motion. The motion to exit executive session and reconvene to open session carries 9-0.

**PUBLIC SESSION**

**Action from executive session** – No action needed from executive session.

**Adjourn:** There being no further business for the Board of Trustees; Ms. Mattie Thomas made the motion to adjourn. Mr. Jason Kirby provided the second for this motion. All board members present voted in favor of this motion. The motion to adjourn carries 9-0.

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**Date approved**

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**Jac’Kel Brown, Chair**

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**Liz Acuña, Recording Clerk**

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**Rebecca Yates, Secretary**